

## Continuing Professional Development Scheme

### Advisory

#### Waiver applications for CPD Year 2012: CPD-2013-1

Effective Date: 1 February 2013

Last revised: --

1. For CPD Year 2012, an advocate and solicitor of the Supreme Court of Singapore admitted on or after 2 January 2007, and holding a Singapore practising certificate between 1 April 2012 and 31 December 2012, must meet the 'CPD requirements' set out in the [Legal Profession \(Continuing Professional Development\) Rules 2012](#) by 31 December 2012.
2. If you are a solicitor with CPD requirements for CPD Year 2012 ('you'), it is your responsibility to exercise all reasonable efforts to fulfil your CPD requirements for CPD Year 2012, having regard to any [Deemed Waivers](#) that may be applicable to your circumstances. If you have not done so by 31 December 2012, you may rely on the [Extension Waiver](#) which the Singapore Institute of Legal Education ('Institute') has implemented for CPD Year 2012 only.
3. If you are unable to fulfil your CPD requirements for CPD Year 2012 even after relying on the Extension Waiver and any applicable Deemed Waivers, or if they do not apply to your situation, then you may consider applying to the Institute for a waiver using the 'Waiver Application for CPD Year 2012 Form' that will be made available via the [SILE CPD Centre](#) from February 2013. Applications will be accepted by the Institute from February 2013 and must be made ahead of the renewal of your Singapore practising certificate in 2013.
4. Further details of the application process will be made available on the 'Waiver Application for CPD Year 2012 Form', and on the SILE CPD Centre by February 2013. Please ensure that you plan the submission of your application to allow for adequate time for a response before you are scheduled to renew your Singapore practising certificate in 2013.
5. Solicitors with CPD requirements for CPD Year 2012 who apply to the Institute for a waiver using the 'Waiver Application for CPD Year 2012 Form' shall be subject to audits of their CPD requirements for CPD Year 2012 **and** CPD Year 2013. The audit of CPD requirements is expected to take place from May of each calendar year and is an audit of a solicitor's fulfilment of CPD requirements in the immediately preceding CPD Year. The details of the audit process will be made known through the publication of a separate advisory at a later date.

*This advisory takes effect on the 'Effective Date'.*

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